June 2020 7:345-AP, E1

# Students

## Exhibit – Student Covered Information Reporting Form

*Use this sample form to implement the requirements of the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/27(a)(1), added by P.A. 101-516, eff. 7-1-21). SOPPA requires a district to provide a clear and understandable layperson explanation on the district’s website (or at the district administrative office, if it does not maintain a website) of the data elements of covered information that a district collects, maintains, or discloses to any person, entity, third party, or governmental agency, as well as other operator-related information.*

|  |
| --- |
| **Covered Information (CI) Disclosed to Operators** |
|  |  |
| Operator Name | Site/Application/Service | Data Elements of CI | How the CI is Used | Purpose of Disclosure | Link to Copy of Contract | Operator Business Address | Subcontractors to Whom CI is Disclosed |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |
| --- |
| **Covered Information (CI) Disclosed to Other Third Parties, Including Government Agencies** |
|  |  |
| Other Third Party/Gov’t Agency | Site/Application/Service | Data Elements of CI | How the CI is Used | Purpose of Disclosure |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |